

# SAFETY NOTICE

**TO:** All Spokane Transit Employees **Document No.:** S21-005

**FROM:** Nancy Williams, Director of Human Resources & Labor Relations  
Mike Toole, Safety & Security Manager

**DATE:** July 2, 2021

**SUBJECT:** **Coronavirus (COVID-19) Situation Update #14**  
**Washington State Announces Re-Opening**

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## SITUATION SUMMARY

Governor Inslee reopened Washington business venues on June 30<sup>th</sup> with a few restrictions remaining. Complicating the reopening for STA is the federal mandate, which is still in place through September 13<sup>th</sup>, requiring the use of masks in/on public transportation (buses, trains, airplanes) and facilities.

## What has changed with the reopening declaration?

- Workplace occupancy returns to 100%.
- Work from home permission is ending for non-essential employees.
- In-person meetings can resume.
- Temperature checks are discontinued. Employees entering the workplace are affirming they do NOT have any COVID symptoms.
- Masks are not required outside transit facilities (Plaza, VTC, SCC, SFCC, Moran, WPTC, Boone)

## What remains the same with the reopening declaration?

- Social distancing (6 feet) is required in open offices and during meetings and training.
- Barriers remain in place.
- Employees/customers are required to wear a mask at all times while on a bus, van or inside STA facilities (Boone, Plaza, VTC, etc.)
- Masks must cover the nose and mouth and fit snugly.
- Masks are not required for customers claiming a medical exemption. **Do not** request or require that the customer provide proof of medical condition or disability.
- Office and vehicle sanitization protocols and schedules continue.
- Personal protective equipment (hand sanitizer, masks, gloves) remains available for all employees.
- Gym is open with social distancing and masks.
- Vaccine incentive continues for employees who provide vaccination cards to HR.

## CONTINUE WITH THE FOLLOWING PRECAUTIONS UNTIL THE FEDERAL DIRECTIVE IS LIFTED

- Wear a mask.
- Maintain a social distance of six feet.
- Wash your hands.
- Monitor yourself for COVID symptoms and report any to you Supervisor or Manager immediately.

Stay safe, healthy, and well-informed. Contact your Manager if you have questions regarding this Notice.

cc: E. Susan Meyer  
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