

SAFETY NOTICE

TO: All Spokane Transit Employees **Document No.:** S21-005

FROM: Nancy Williams, Director of Human Resources & Labor Relations
Frank Bezemer, Senior Transportation Manager
Mike Toole, Safety & Security Manager

DATE: August 18, 2021

SUBJECT: **Coronavirus (COVID-19) Situation Update #14**
Federal Directive on Face Mask Requirement Continues

Directive Background

Security Directive #1552/84-21-01 was issued by the Transportation Security Administration (TSA) to implement the Executive Order promoting measures to prevent the spread of COVID-19 by travelers. The Directive also supports the enforcement of the Centers for Disease Control and Prevention (CDC) Order mandating masks and remains in effect until January 18, 2022.

What remains the same regarding our current mask requirements?

- Employee masks are required anytime you are on a bus, van or inside our facilities (Boone, Plaza, VTC, etc.)
- Customer masks are required when customers are boarding our buses/vans and throughout their trip.
- Customer masks are required when customers are inside transit stations/shelters (Plaza, VTC, SCC, SFCC, Moran, WPTC)
- Employee and customer masks must cover the nose and mouth and fit snugly.
- Customer masks are not required for customers claiming a medical exemption. **Do not** request or require that the customer provide proof of medical condition or disability.

The following items **DO NOT comply** with the new mask requirements and are not proper protective masks:

- Scarves, ski masks, balaclavas and bandannas.
- Shirt or sweater collars, such as turtleneck collars pulled up over the nose and mouth.
- Masks containing slits, exhalation valves or punctures.
- Masks made of vinyl, plastic or leather.
- Masks that fit too loose or too tight.

What action do we take if a customer does not have proper mask and will not accept/use an STA mask and does not have a medical exemption?

- Deny boarding and contact Dispatch.
- Alight non-compliant passenger as soon as it is safe to do so.
- Remove the non-compliant customer/visitor from the transit station property controlled by STA.

Please protect yourself and others. Get vaccinated. Wear your mask properly and wash your hands frequently throughout the day.

Stay safe, healthy, and well informed. Contact your Manager if you have questions regarding this Notice.

cc: E. Susan Meyer
Monique Liard
Karl Otterstrom
Brandon Rapez-Betty
Todd Griffith
Janet Stowe
Ralph Wilder
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Managers
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